

# City of Lake Helen Beautification Program

## Clean up Report

Form to be completed within two weeks after the cleanup is complete.  
Completed form to be returned to City Administrator. Call (386) 228-2358

Name of organization: \_\_\_\_\_

Date of cleanup: \_\_\_\_\_

Location: \_\_\_\_\_

Coordinator contact info: \_\_\_\_\_

Number of volunteers: \_\_\_\_\_

Total number of volunteer hours (# of volunteers X hours): \_\_\_\_\_

Task Completed:

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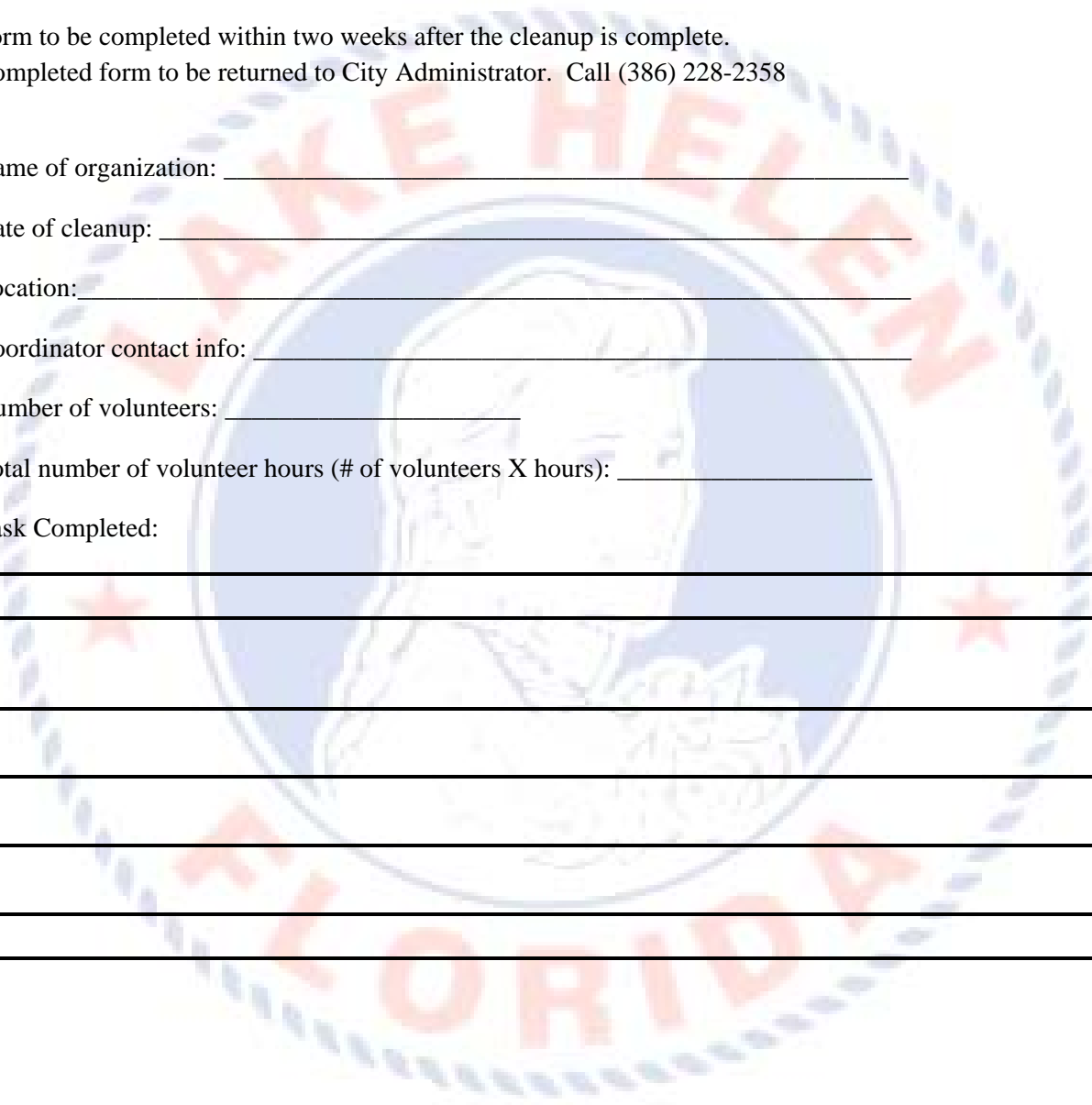
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## Safety Tips

1. No horseplay of any type.
2. No alcoholic beverages or illegal drugs will be allowed.
3. Participants should wear gloves, a good quality shoe (no open-toed shoes) and light or bright-colored protective clothing. No clothing should be worn that hinders the visibility of the participant(s).
4. For very hot weather, an adequate water supply should be available.
5. A good pair of sunglasses, cap and sunblock should be considered.
6. Avoid suspected toxic/hazardous substances, poison ivy, poison oak, noxious weeds; areas where herbicides were applied recently, and places where snakes, alligators, wasps, fire ants or other insects may be located.
7. Be careful when picking up broken glass, cut aluminum cans or barbed wire.
8. Do not attempt to lift heavy objects. Report the description and location to the City Administrator at (386) 228-2358, and ask for a pick up. Call the same number for the removal of dead animals they will notify proper department.
9. Work should be done at times avoiding the heat of the day, but when there is good visibility.

## IN CASE OF EMERGENCY

1. Know the route to the nearest emergency center or the hospital in case of serious injury.
2. Have transportation readily available.
3. Call 9-1-1 if necessary